

The Untold Story: Examining Ontario's Community Health Centres' Initiatives to Address Upstream Determinants of Health

L'histoire inconnue : examen des initiatives des centres de santé communautaire en Ontario sur la question des déterminants en amont de la santé

PATRICIA A. COLLINS, SARAH J. RESENDES AND JAMES R. DUNN

Appendix A – Interview Guide – CHC Community Initiatives and Upstream SDOH

Formalities

Thank you for agreeing to participate.

Introductions

Explain process.

Questions?

Start recorder.

Preliminary questions

1. Indicate your role at your CHC, and how long you've been in this role.
2. What are the short- and long-term objectives of this initiative?

Section 1: Initiative origins and time frame

1. How, when and by whom was this initiative conceived?
2. Describe the time frame for initiative X.
 - a. How long is this initiative expected to run for?
 - b. Do you think this initiative could be self-sustaining? That is, do you think it could eventually operate without involvement from the CHC?

Section 2: Organizational requirements for initiative

3. What is required of your CHC for initiative X to run effectively?
 - a. How many full-time, part-time and volunteer staff currently work on this initiative?
 - b. Is there a particular skill set and knowledge base that is required to work on this CI?
 - i. How has the CHC facilitated development of this skill set and knowledge base?
 - c. What are the funding sources for this initiative? Does the CHC offer any funding support beyond human resource time?

Section 3: Partnership development and community engagement

4. Describe the CHC's partnerships for this CI.
 - a. How have partners been identified and recruited for the CI?
 - b. Are there organizations that the CHC was unable to recruit for partnerships?
 - c. Which of your current partners have been involved since the beginning of the initiative?
5. Describe how the local community has been engaged in this CI.
 - a. How do you recruit local community members to participate in this CI? How do you sustain their engagement over the long term?
 - b. Are there any groups that you feel are under-represented or not captured in this CI?
 - c. Does the CHC solicit involvement from community leaders?
 - d. How do you raise awareness in the wider community about this initiative?

Section 4: Successes, challenges and next steps

6. In what ways has your CI been successful?
 - a. Do you think this initiative has the potential to improve the socioeconomic status of participants and of people in the wider community?
 - b. How has this initiative facilitated community empowerment?
 - c. Which partnerships have been particularly successful and why?
 - d. Do you think this initiative has increased awareness among your funders of the scope of your CHC's work?
7. What challenges have you encountered with this initiative?
 - a. Were any of these challenges unexpected? If so, which ones?
 - b. Have you ever had challenging partnerships? What made them challenging?
 - c. Have you encountered opposition within the local community towards this initiative? What was the nature of their opposition?
 - d. Is there sufficient funding for this initiative?
8. Is there any other information you'd like to share about program/initiative X?